

400

Nomination Paper - Part 1

 General Election Byelection


PLEASE PRINT IN BLOCK LETTERS

Please review the candidate's checklist for filing a nomination paper before submitting your form.

Candidate Information

1. ELECTORAL DIVISION

2. LEGAL NAME

LAST NAME

FIRST NAME

MIDDLE NAME

 MR
 MRS
 MS
 MISS

3. NAME AS I WISH IT TO APPEAR ON THE BALLOT

LAST NAME

FIRST NAME

4. POLITICAL PARTY ENDORSEMENT *(If endorsed by a political party, enter the name of the party. If you are an independent candidate, leave box blank.)*5. CANDIDATE'S RESIDENTIAL ADDRESS *(e.g.: 123 Main St., SW 6-4-5W)*

CITY/TOWN/RM:

POSTAL CODE:

* This cannot be a P.O. Box number or R.R. number.

6. CANDIDATE'S MAILING ADDRESS *(if different from box 5)*

CITY/TOWN/RM:

POSTAL CODE:

7. CANDIDATE'S MANITOBA ADDRESS WHERE LEGAL DOCUMENTS CAN BE SERVED

(e.g.: 123 Main St.)

CITY/TOWN/RM:

POSTAL CODE:

(Pursuant to s.55(1)(d) of The Elections Act this cannot be a temporary campaign office, party head office, P.O. Box number or R.R. number.)

8. CANDIDATE'S CONTACT INFORMATION

HOME PHONE:

CELL PHONE:

FAX:

BUSINESS PHONE:

EMAIL:

I, the undersigned:

- declare that I am qualified to be a candidate pursuant to s.53, and s.54 of *The Elections Act*;
- wish my name to appear on the ballot paper as set out in box 3 of this form;
- have attached the name, address and signatures of a minimum of 50 eligible voters in this Electoral Division;
- do hereby consent to this nomination;
- do hereby consent to the political party endorsement (if applicable) as stated in box 4; and,
- declare this information to be true.

9. SIGNATURE *of person nominated as candidate*

DATE:

FOR RETURNING OFFICE USE ONLY

RECEIVED ON _____ DATE _____ TIME _____

RECEIVED BY :

SIGNATURE OF RETURNING OFFICER :

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Official Agent Information

10. NAME OF OFFICIAL AGENT

LAST NAME

FIRST NAME

MIDDLE NAME

 MR
 MRS
 MS
 MISS
11. OFFICIAL AGENT'S RESIDENTIAL ADDRESS (e.g.: 123 Main St., SW 6-4-5W)

CITY/TOWN/RM:

POSTAL CODE:

* This cannot be a P.O. Box or RR.

12. OFFICIAL AGENT'S MAILING ADDRESS (if different from box 11)

CITY/TOWN/RM:

POSTAL CODE:

13. OFFICIAL AGENT'S MANITOBA ADDRESS WHERE LEGAL DOCUMENTS CAN BE SERVED

(e.g.: 123 Main St.)

(Pursuant to s.55(1)(d) of The Elections Act this cannot be a temporary campaign office, party head office, P.O. Box number or R.R. number.)

CITY/TOWN/RM:

POSTAL CODE:

14. OFFICIAL AGENT'S CONTACT INFORMATION

HOME PHONE:

CELL PHONE:

FAX:

BUSINESS PHONE:

EMAIL:

I, the undersigned, appoint as my Official Agent the person named above.
15. SIGNATURE of person nominated as candidate

DATE:

Consent of Official Agent

I, the undersigned:
 consent to the above appointment as Official Agent.

16. SIGNATURE of person appointed as official agent

DATE:

PLEASE PRINT IN BLOCK LETTERS

Certificate of Acceptance for Nomination Paper

TO BE COMPLETED AFTER NOMINATION PAPERS ARE VERIFIED BY RETURNING OFFICER

I, the undersigned, in my capacity as Returning Officer for the Electoral Division of

issue this certificate, pursuant to s.57 (2)(a) of *The Elections Act*, for the nomination paper nominating

Name of Candidate

as a candidate in the election of a member of the Legislative Assembly for the electoral division named.

RETURNING OFFICER'S SIGNATURE

DATE:

Notice of Refusal to Accept Nomination Paper

TO BE COMPLETED AFTER NOMINATION PAPERS ARE VERIFIED BY RETURNING OFFICER IF ERRORS OR OMISSIONS HAVE BEEN FOUND

I, the undersigned, in my capacity as Returning Officer for the Electoral Division of

Give notice, pursuant to s.57 (2)(b) of *The Elections Act*, that I refuse to accept the nomination paper filed for

Name of Candidate

The nomination papers have been refused for the reason(s) listed below.

Corrected or replaced nomination papers will be accepted up to 1:00 p.m. on the day of the close of nominations.

DATE:

DATE:

RETURNING OFFICER'S SIGNATURE

Nomination Paper - Part 2

Déclaration de candidature — Partie 2



ELECTORAL DIVISION: CIRCONSCRIPTION ÉLECTORALE :

We, the undersigned, eligible voters in the above named Electoral Division nominate/Nous soussignés, électeurs admissibles de la circonscription électorale indiquée ci-dessus, désignons _____ as a candidate in the pending provincial election./comme candidat pour l'élection provinciale à venir.

Candidate's Name/Nom du candidat

PLEASE PRINT CLEARLY / VEUILLEZ ÉCRIRE LISIÈLEMENT, EN LETTRES MOULÉES

EX.:	LAST NAME/ NOM	FIRST NAME/ PRÉNOM	RESIDENTIAL ADDRESS /ADRESSE DU DOMICILE <small>This cannot be a P.O. Box or R.R. number./Ne mettez ni de numéro de case postale ni de numéro de RR.</small>	CITY/TOWN/RM /VILLE, VILLAGE OU M.R.	SIGNATURE/ SIGNATURE
	Smith	Jim	123, rue Main St.	Winnipeg	<i>Jim Smith</i>
	Dupont	Suzanne	SW 30-T16-R2E	RM Rockwood	<i>Suzanne Dupont</i>
1					
2					
3					
4					
5					
6					
7					
8					
9					
10					

The following checklist itemizes what a returning officer will be verifying when looking at a nomination paper. Avoid delays by using this checklist prior to submitting your nomination paper. Remember, the nomination paper must be submitted to the returning officer before 1:00 p.m. on the day specified for the close of nominations on the Notice of Election. Check with your returning officer for the exact date.

NO EXCEPTIONS CAN BE MADE TO THE 1:00 P.M. DEADLINE

A nomination paper can be taken to the returning officer any time between the issue of the writ and the deadline, but you are encouraged to do it early, as the papers must be verified before being accepted. It is a good idea to make an appointment with the returning officer to take in your papers so the returning officer can be available and you will not have any unnecessary delays. It is the responsibility of the potential candidate to have the entire completed nomination paper to the returning officer before the 1:00 p.m. deadline. Faxed nomination papers must be transmitted in their entirety before the 1:00 p.m. deadline.

Part 1 – CANDIDATE INFORMATION

- Box 1.** *Name of the electoral division for which you are being nominated.*
 - Box 2.** *Your legal name. The last name is entered first and then the given name(s).*
 - Box 3.** *Your name, exactly how you wish it to appear on the ballot. The last name is to be entered first, then the given name(s) and any initial you would like on the ballot.*
- NOTE: Titles such as Mr. Ms. Dr. Uncle are NOT acceptable.**
- Box 4.** *If you are endorsed by a political party, enter the name of the party in this box. If you are an independent candidate leave this box blank and "Independent" will appear on the ballot with your name. If you are endorsed but fail to complete this section, then "Independent" will be printed with your name on the ballot.*
 - Box 5.** *Your residential address location is your home address. Examples of this address are 123 Main Street, Winnipeg, OR Lot 12, Block 3, Bird Lake, OR SW6- 4 – 5W, OR 25479 Road 74N, RM of St. Clements. The address cannot be a P.O. Box Number or R.R. Number. **This is the address which will be published in newspapers.***
 - Box 6.** *Your mailing address if it is different from your residential address in box 5.*
 - Box 7.** *The address in this box must be a permanent address where the candidate can be reached after an election. This can be your home or office. This address cannot be a temporary campaign office. This address cannot be a mailing address (such as a P.O. Box Number or R.R. Number) which is not a location address.*
 - Box 8.** *These must be home and/or business phone numbers, fax numbers (if applicable) and email addresses (if applicable). N/A should be written if not applicable. These cannot be campaign office phone or fax numbers.*

CANDIDATE DECLARATION

Carefully read the declaration. Those who may be nominated and those who are disqualified from being nominated are set out in Section 53 of *The Elections Act*, which reads as follows:

53(1) A person may be nominated as a candidate if he or she is a Canadian citizen who

- (a) will be at least 18 years old on election day; and
- (b) has resided in Manitoba for at least six months immediately before election day.

53(2) As exceptions to subsection (1), none of the following persons may be nominated:

- (a) a member of the House of Commons or the Senate of Canada or of the Assembly of another province or territory;
- (b) a member of council of a municipality;
- (c) a person who may not be nominated under sections 12 to 17 of *The Legislative Assembly Act*;
- (d) an election official for that election;
- (e) a person who is imprisoned in a correctional institution;
- (f) a person convicted of an offence under section 178 to 183 within five years before election day.

- Box 9.** *As the person nominated as the candidate, you must date and sign in these boxes to declare you are qualified to be a candidate, to accept the nomination, and to accept a party endorsement (if applicable).*

Part 1 – OFFICIAL AGENT INFORMATION

On this page all required information for the appointed official agent must be given.

- Box 10.** *The name of the person appointed as your official agent.*
- Box 11.** *The residential address of your official agent (home address). Examples of this address are 123 Main Street, Winnipeg, OR Lot 12, Block 3, Bird Lake, OR SW6 - 4 - 5W, OR 25479 Road 74N, RM of St. Clements. This address cannot be a P.O. Box Number or R.R. Number.*
- Box 12.** *The mailing address for the official agent if it is different from Box 11.*
- Box 13.** *The address in this box must be a permanent address where the official agent can be reached after an election. This can be his or her home or office. This address cannot be a temporary campaign office. This address cannot be a mailing address (such as a P.O. Box Number or R.R. Number) which is not a location address.*
- Box 14.** *These must be home and/or business phone numbers, fax numbers (if applicable) and email addresses (if applicable). N/A should be written if not applicable. These cannot be campaign office phone or fax numbers.*
- Box 15.** *As the person nominated as the candidate, you must date and sign in these boxes to appoint your official agent.*
- Box 16.** *Your official agent must sign and date in these boxes to accept the appointment as official agent.*

The Certificate of Acceptance for Nomination Paper

As soon as your nomination paper is received by the returning officer he or she will begin the verification process. This will include:

- Making sure all information required has been completed and
- Verifying the 50 names, addresses and signatures supplied are eligible voters in the electoral division for which you are being nominated.

Once this process is complete and all information is found to be complete and accurate, the returning officer will issue the Certificate of Acceptance for Nomination Paper which will then make you an official candidate in the provincial election.

The Notice of Refusal to Accept Nomination Paper

If after the verification process the returning officer finds an error or omission on the paper, it can be corrected. However, the corrected form must be submitted to the returning officer before the 1:00 p.m. nomination deadline. **Please note: If there are errors or omissions in the nomination paper after the 1:00 p.m. deadline, the returning officer will issue a notice of refusal.**

Part 2

At least 50 names, addresses and signatures of eligible voters who reside in your electoral division are required to nominate you as a candidate. You are advised to get more than 50 signatures in case any names are not accepted because they are not qualified voters or do not live in the electoral division. Make sure the full names and addresses are printed clearly, as each entry has to be verified by the returning officer. **Addresses of these voters must be civic or geographic addresses, not mailing addresses, so the returning officer can verify each address as an address in the electoral division. P.O. Box numbers and R.R. numbers will not be accepted.**

If more than one person in your campaign is collecting signatures, Part 2 of the nomination papers can be photocopied for the purpose of collecting signatures and attached to the nomination paper. Only one Part 1 is to be filled out and signed in the appropriate manner.

Verifying the signatures in Part 2 can be completed within a day of the returning officer receiving the nomination papers. Rather than having you wait in the returning office while this is being done, the returning officer can photocopy page 1 of the nomination form that contains the "RETURNING OFFICE USE" box as your proof of delivering the nomination paper. You will be contacted as soon as the verification is completed so you can pick up the official Certificate of Acceptance for Nomination Paper on page 3 of the nomination form.

ELECTION FINANCE INFORMATION

Tax Receipts are receipts issued for income tax purposes. Some key points to remember for tax receipts are:

- Only an official agent, and his or her deputy (if one is appointed), is able to issue tax receipts on behalf of the campaign.
- In order to be able to issue tax receipts, the candidate must apply for registration with the chief electoral officer by filing the following documents:
 - o Certificate of Acceptance for Nomination Paper; and
 - o Form 911, Candidate's Application for Registration to Issue Income Tax Receipts
- Application for registration can be accepted at either the returning office or at the office of Elections Manitoba.
- Registration must be completed and submitted prior to the end of the candidacy period.

Appointment of Auditor

Form 908, Notice of Appointment of Auditor for a Candidate, must be filed with Elections Manitoba not later than the time a candidate files their nomination papers.

Contact Elections Manitoba to pick up an Election Finance package if you have not already received one. Call Elections Manitoba if you have any questions.

NOTE: Tax receipts cannot be picked up without proof of a verified and accepted nomination paper. The Certificate of Acceptance for Nomination Paper signed by the returning officer is your best proof of being an official candidate.

General Inquiries

Elections Manitoba

120 - 200 Vaughan Street

Winnipeg, Manitoba, R3C 1T5

Telephone: 204-945-3225

Toll Free in Manitoba: 1-866-628-6837

Facsimile: 204-945-6011

General Email Address: election@elections.mb.ca

Website: electionsmanitoba.ca

Candidates, official agents and others should contact Elections Manitoba as often as necessary in order to understand the requirements of *The Elections Act* and *The Election Financing Act*.